



Spring 2026

Florida WIDA ACCESS Online

Frequently Asked Questions (FAQ)

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If there are questions or concerns regarding the administration of WIDA ACCESS, School Assessment Coordinators and Test Administrators should initially contact the [District Assessment Coordinators](#). Additional inquiry sources available:

**Florida Department of Education
Bureau of K-12 Student Assessment**

Tel: 850-245-0843

Fax: 850-245-0846

Email: Assessment@fldoe.org

WIDA Client Services

Tel: 866-276-7735

April–October: M–F, 8 a.m. to 5 p.m. CT

November–March: M–Th, 7 a.m. to 6 p.m. CT; Fri, 8 a.m. to 5 p.m. CT

Email: help@wida.wisc.edu

Data Recognition Corporation (DRC) WIDA Customer Support

Tel: 855-787-9615

TTY: 763-268-2889

Hours of Operation: M–F 7 a.m. to 6 p.m. CT

Email: WIDA@datarecognitioncorp.com

Technology

1. What is WIDA Assessment Management System (WIDA AMS)?

WIDA AMS (www.wida-ams.us) is an online administrative portal used by District Assessment Coordinators to order test materials, edit student demographic information and accommodations, create and edit registrations, monitor online test completion, and view WIDA ACCESS reporting. **Note:** It is a district's decision as to whether Test Administrators should have access to WIDA AMS.

2. How do I get a WIDA AMS account?

District Assessment Coordinators who require access to WIDA AMS should contact the Florida Department of Education to have an account created for them. If you are a Test Administrator, School Assessment Coordinator, or Technology Coordinator, contact the District Assessment Coordinator to have an account created.

3. What is DRC INSIGHT™ Online Learning System?

DRC INSIGHT™ Online Learning System is the secure web-browser testing interface installed on each student testing device.

4. What is Central Office Services (COS)?

Central Office Services is a web-based interface that allows you to install, configure, and manage your online testing environment from a central location.

- i. The purpose of the Central Office Services is two-fold:
 1. It allows devices to be registered to DRC and a particular test program or multiple programs. DRC INSIGHT is a universal testing application that can be configured to pull test content for programs to which users have permissions. Therefore, devices need to be assigned to specific testing programs to determine what test content to pull and from where.
 2. The Central Office Services allows for an organizational methodology for districts to group devices in any manner that works best for them. While the most common methodology of grouping devices is by school location, this does not necessarily need to be the case.

3. What is a COS-Service Device (COS-SD)?

A COS-Service Device (**recommended but not required**) is an application that can be installed on a server, virtual machine, or a standalone device that functions as a test content server locally on the network.

- i. **Pros**
 1. It creates security in that students are unable to log into the test when not on the school's network.
 2. It reduces the demand on bandwidth with test content being pulled from the network rather than the cloud.
 1. For reference, a WIDA test question could be 5–6 MB, and the responses are in KB.

3. It supports load balancing and automatic updates.

ii. **Considerations**

1. There is a simultaneous tester threshold based on hardware specs. The number of testers is adjustable; the higher the specs, the more students can take the test simultaneously. Many districts go wrong by not proportioning the number of active testers they have to the number of Service Devices they need. Again, this is not the total number of testers, but the number of students who could potentially be logged in at any given time, connecting to and making content requests to a Service Device.
2. There are usually more nuanced settings that need to be reviewed to ensure that traffic flows smoothly between student devices and the Service Devices; layer-7 filtering, p2p settings, deep packet inspection, bandwidth limits per client, etc.

4. Creating a Central Office Services Configuration is required. Which should be completed first, installing the DRC INSIGHT software or creating a COS Configuration?

The Central Office Services is a web interface for Technology Coordinators to manage testing environments. It primarily serves to organize devices within the district. Therefore, DRC recommends that a district decide on how they would like their configurations created and organized in the Central Office Services before installing the DRC INSIGHT software on the student machines. When DRC INSIGHT is installed, it will request an "ORG UNIT ID" to register with Central Office Services and DRC. Those ORG Unit IDs are generated after creating COS Configurations. When COS Configurations are created first, Technical Coordinators receive access to deployment scripts and ORG Unit IDs to help install DRC INSIGHT.

5. Our students are planning to test on iPads. How would our district download the app?

For iPad testing, Apple requires the DRC INSIGHT app to be downloaded exclusively from the Apple App Store. Therefore, any user with the correct permissions on the iPad can download the app. However, the end user must still enter an ORG Unit ID to register the device with Central Office Services and DRC. Because of the ORG Unit ID, it is best that districts coordinate with local IT on how to distribute the app to iPads with the ORG UNIT ID already associated with the app or to communicate the appropriate ORG Unit IDs to the end user if the expectation is for teachers to download the app directly.

6. What permission is needed to access Technology Downloads? Is there a link to download the DRC INSIGHT software?

There is no direct link to download the DRC INSIGHT application. The permission that controls access to the DRC INSIGHT testing platform within WIDA AMS is called "Online Testing - Secured Resources." If this permission is assigned, downloads can be accessed under My Applications>General Information>Technology Downloads. This permission, along with the Central Office Services permission, is embedded in the District Technology and School Technology permission sets when creating user accounts under User Management. If a Technology Coordinator needs a WIDA AMS account, they should contact their District Assessment Coordinator.

7. How do I access the Central Office Services? Is there a link to access Central Office Services?

There is no link to access Central Office Services. District and School Technology Coordinators will need to have user accounts for WIDA AMS, and they should be assigned to the District or School Technology Coordinator permissions sets and user roles. Both permission sets will include the permission "Test Setup - Central Office Services," which provides access to My Applications>Central Office Services. If a Technology Coordinator needs a WIDA AMS account, they should contact their District Assessment Coordinator.

8. Can DRC INSIGHT be hosted remotely or on a shared link shortcut? Or does DRC INSIGHT need to be locally installed on the machine?

For mobile devices, DRC INSIGHT can be deployed through the Google Admin Console for Chromebooks and a Mobile Device Management tool for iPads. For testing on Windows, macOS, and Linux, a unique and individual installation is required on each device. The DRC INSIGHT software can be deployed to those devices, but testing is not supported on thin clients, nComputing, or virtual machines.

9. What do I do to complete a Chromebook installation?

For Chromebook installation, DRC offers a three-page [Quick Guide](#) under My Applications>General Information>Documents>ChromeOS PWA installation that explains how to uninstall and reinstall the Chromebook app.

10. Would districts use the same ORG ID for WIDA ACCESS that we use for the WIDA Screener?

Yes, you will use the same Org Unit ID for both WIDA ACCESS and Screener, as they are the same testing program.

- i. If you are using a COS Service Device, then the test content will be cached on that device and provided to students during testing. In this instance, you will need to ensure that you download all content (ACCESS and Screener) to your COS Service Device. The Org Unit ID is found under the Content Management tab of your COS Configuration in Central Office Services.

- ii. If you are not using a COS Service Device, then your students will make direct connections to DRC servers and will pull content for both WIDA ACCESS and Screener.

11. Is there a single sign-on for students participating in WIDA ACCESS Online testing?

No, a student requires a test ticket to access the online platform for each domain.

12. Where can district and school coordinators locate key technology resources and webinars?

Key technology resources are available via the WIDA Secure Portal>Resources. There is a series of [Florida-specific webinars](#) in addition to the standard WIDA webinars available through the WIDA Secure Portal>Webinars.

13. What URLs must be allowed on the content filter and firewalls?

- <https://drc-centraloffice.com>
- <https://drc-proctor.awcl.drcedirect.com>
- <https://drc-wbte-prod.s3.amazonaws.com>
- <https://east-1-drc-wbte-prod-wida.s3.amazonaws.com>
- <https://east-2-drc-wbte-prod-wida.s3.amazonaws.com>
- <https://eca-test-engine-service-wida.te.drcedirect.com>
- <https://eca-test-init-wida.te.drcedirect.com>
- <https://eca-te-common-service-wida.te.drcedirect.com>
- <https://eca-test-engine-auth-service-wida.te.drcedirect.com>
- <https://eca-test-engine-profile-service-wida.te.drcedirect.com>
- <https://eca-test-engine-reg-service-wida.te.drcedirect.com>
- <https://eca-test-engine-service-wida.te.drcedirect.com>
- <https://eca-test-monitoring.drcedirect.com>
- <https://insight-services-wida.drcedirect.com>
- <https://insight-services-wida.te.drcedirect.com>
- <https://wida-insight-client.drcedirect.com>
- <https://wida-insight.drcedirect.com>
- <https://wida.drcedirect.com>
- <https://wida-te.drcedirect.com>
- <https://te.drcedirect.com/wida>
- <https://www.drcedirect.com>
- <https://wbte.drcedirect.com>
- <https://www.wida-ams.us>
- <https://portal.te.drcedirect.com/wida>
- <https://dtk.drcedirect.com>
- <https://api-caching.drcedirect.com>
- <https://api-gateway-cloud.drcedirect.com>
- <https://api-gateway.drcedirect.com>
- <https://cdn-app-prod.drcedirect.com>
- <https://cdn-media-prod.awcl.drcedirect.com>
- <https://cdn-content-prod.drcedirect.com>

- <https://cdn-download-prod.drctdirect.com>
- <https://mss-media-prod.awcl.drctdirect.com>
- <https://mss-api-prod.awcl.drctdirect.com>
- <https://us-east-1-content-hosting-form-locker-prod.s3.us-east-1.amazonaws.com>
- <https://us-east-2-content-hosting-form-locker-prod.s3.us-east-2.amazonaws.com>

14. What are WIDA AMS Knowledge Articles?

WIDA AMS Knowledge Articles are a collection of responses to the most frequently asked questions about navigating and completing tasks within WIDA AMS. They are available to all users with a WIDA AMS account and can be accessed under My Applications>DRC Customer Service>WIDA AMS Knowledge Articles. Articles cover questions related to User Management, Student Management, Test Management, Material Ordering and Handling, and Reporting.

15. What is WIDA AMS Online Help?

WIDA AMS Online Help is a quick-guide tool embedded within the Import Management, Student Management, Test Management, and Reporting Services menu options. A user can click the question mark (?) in the upper-right corner between the site selector and the user account to access the Online Help.

16. Where can technology coordinators locate WIDA AMS Technical Documents?

All technical documentation for WIDA ACCESS Online can be found in WIDA AMS under My Applications>General Information>Documents. Documents include the DRC INSIGHT Technology User Guide to System Requirements and Technical Bulletins. For Technology Coordinators new to WIDA and DRC online testing, DRC recommends the following document, "Introduction to DRC INSIGHT Technology and WIDA Assessments." It provides a high-level summary of the various software components and an overview of the different resources available for review.

- i. Technology Starter Documents
 1. [Introduction to DRC INSIGHT Technology for WIDA Assessments](#)
 2. [Supported System Requirements](#)
 3. [Webinar Schedule for Technology Coordinators](#)
 4. [WIDA ACCESS Headset Specifications](#)
- ii. Technology Detailed Documents
 1. [DRC INSIGHT Technology User Guide](#)
 2. [Site Readiness Checklist for Deploying WIDA Online Assessments](#)
 3. [Network Evaluation and Troubleshooting](#)

17. Are headsets required for the Speaking domain?

Yes, headsets with an attached microphone are required to record student Speaking responses. It is recommended to review the [WIDA ACCESS Headset Specifications](#) before testing to ensure responses are recorded.

18. Who should I contact to learn more about how to deploy WIDA ACCESS Online technology?

If your district is interested in learning more about WIDA ACCESS Online technology installation, contact DRC at 855-787-9615 or at wida@datarecognitioncorp.com.

Test Coordination

1. What is the WIDA Secure Portal?

The WIDA Secure Portal contains resources needed for test preparation, as well as documents to support educators before, during, and after testing. A login is required to access the WIDA Secure Portal. This course, WIDA ACCESS Online: Administration, contains training tutorials and resources for the online assessment. Test administrators use the training course to become certified to administer the online assessment, and District Assessment Coordinators use it to monitor certification progress via the Certification Report.

2. How do I get a WIDA Secure Portal account?

District Assessment Coordinators who require access to the WIDA Secure Portal should contact the Florida Department of Education to have an account created. If you are a Test Administrator, School Assessment Coordinator, or Technology Coordinator, contact the District Assessment Coordinator to have an account created.

3. Is there a WIDA ACCESS Checklist for Florida Assessment Coordinators?

Yes, the WIDA ACCESS Checklist for Florida can be viewed at [WIDA ACCESS Checklist](#). The state checklist is a guide for personnel involved in administering WIDA ACCESS and includes unique steps for Kindergarten and Alternate ACCESS assessments. The checklist highlights all tasks that need to be completed before, during, and after testing within a school or district, and indicates who (DAC, SAC, TA) typically completes those tasks in Florida.

4. What manuals should be reviewed by the District and School Assessment Coordinators?

District and School Assessment Coordinators in Florida should review the [WIDA District and School Test Coordinator Manual](#). It is also important to familiarize yourself with the WIDA ACCESS Test Administrator Manual, WIDA Accessibility and Accommodations Manual, and WIDA ACCESS Test Administrator Essentials. All manuals are posted to the WIDA Secure Portal>Resources.

5. Where can I locate state policies for the WIDA ACCESS suite of assessments?

The [State-Specific Directions](#) provides Florida's policies and procedures for the WIDA ACCESS suite of assessments. Contact the Florida Department of Education with any concerns regarding state policies and procedures.

6. How can I communicate with parents/families about WIDA ACCESS Online testing?

WIDA offers a handout for parents and families that explains WIDA ACCESS and what it means for their student's academic progress.

- i. The [What Is WIDA ACCESS?](#) handout is available in several languages.
- ii. The [What is WIDA Alternate ACCESS?](#) handout is available in several languages.

7. How can students prepare for WIDA ACCESS Online testing?

It is important for your students to understand, in age-appropriate ways, why they are taking this test. They also benefit from participating in conversations about their own language development, education, and their own ideas about how they can perform their best on the test. WIDA ACCESS is not a test students should study for. Instead, students should focus on doing their best to demonstrate their language abilities. To understand the preparation process and what you'll need to get started, view the [Preparing for ACCESS Quick Start Guide](#).

- i. View the [Test Demo](#) to demonstrate test features to students. The Test Demo is a series of videos that explain to students how they will take the online test and interact with the test platform.
- ii. Use the [Test Practice](#) items to help students understand how to respond to WIDA ACCESS Online and WIDA Screener Online items on the test platform. While using the Test Practice items, students can become familiar with the available features during the actual assessment. **To access and view the Test Practice items on Windows, macOS, ChromeOS, or Linux devices, you must use the Chrome browser. If you are on an iPad, you must use the Safari browser.**
- iii. Use the [Sample Items](#) to help students, educators, and families get a better understanding of WIDA ACCESS Online. None of the sample items appear on the operational test; however, they are similar to items that students will see on the test. **To access and view the Sample Items on Windows, macOS, ChromeOS, or Linux devices, you must use the Chrome browser. If you are on an iPad, you must use the Safari browser.**

8. Can students complete WIDA ACCESS Online remotely?

No, all testing must be completed under the supervision of a certified test administrator at a school site. The only exception is hospital homebound students. Discuss any questions or concerns with the District Assessment Coordinator.

9. Are students able to use mixed modes for different components?

No, mixed-mode testing for WIDA ACCESS testing is not allowed in Florida. There are no Handwriting Registrations allowed in the state of Florida for students in grades 4–12. If a student has a paper-based and/or human reader accommodation listed on an active IEP or Section 504 Plan, the student must participate in WIDA ACCESS Paper.

10. What tier assignment should be assigned to students taking WIDA ACCESS Online within the district's student information system?

Tier assignment for students participating in WIDA ACCESS Online testing for the Spring 2026 administration must be coded as "O." Additional guidance is available at [English Language Learners: Tier Placement](#).

11. Who is responsible for uploading initial student enrollments to WIDA AMS in November?

The Florida Department of Education will upload initial student enrollments to WIDA AMS for the Spring 2026 WIDA ACCESS administration. District Assessment Coordinators are responsible for importing new students to WIDA AMS between January 12–March 12, 2026.

12. Who is responsible for creating WIDA AMS accounts for school-level users?

District Assessment Coordinators are responsible for creating and assigning permissions to school-level users. FDOE, DRC, and WIDA will not create or update user accounts. To learn more about creating accounts and assigning permissions, view the [WIDA ACCESS Online User Management](#) webinar in the WIDA Secure Portal>Webinars.

13. Is there a Multiple User file layout for Florida District Assessment Coordinators to use to upload new users to WIDA AMS?

Yes, the District Assessment Coordinator can access the file layout in WIDA AMS>User Management>Upload Multiple Users to create new accounts and assign permissions to school and district users.

14. Who is responsible for creating registrations for initial student enrollments?

Students will automatically be placed in generic test registrations. Specific registrations can be created by a Test Administrator, or if needed, by the School Assessment Coordinator.

15. Is there a customized Student Import file layout for Florida District Assessment Coordinators to use to upload new enrollments to WIDA AMS?

Yes, the District Assessment Coordinator can access the customized Student Upload file layout for Florida via the WIDA Secure Portal>Resources. To ensure student demographic information is accurately captured, it is imperative to use Florida's Student Import file layout. After uploading the file, students are placed in generic test registrations. School Assessment Coordinators can create specific registrations by Test Administrator.

16. Can the District Assessment Coordinator upload individual and/or multiple students to WIDA AMS after the initial student enrollment file is submitted by the Florida Department of Education?

Yes, the district can upload individual and/or multiple students to WIDA AMS beginning January 12 through March 12, 2026. When uploading students to WIDA AMS, ensure all known demographic information and/or accommodations are completed per Florida's Student Import file layout. To learn more about the import process, review the knowledge articles, "How do I import a Student Import File?" and "How do I confirm if a Student Import file was successful?" **Note:** Bulk transfers through a file import are not possible at this time.

17. What is testing monitoring, and do I need to turn that on?

The Test Monitoring Application (TMA) within WIDA AMS allows a Test Administrator to view students' progress during a test in DRC INSIGHT and to pause the test for one or all students as necessary. Test Administrators have the flexibility to track students across different test administrations and across different locations if needed. Test Administrators can generate a new code and choose an expiration date up to five days from when the code is generated. Monitoring codes expire at 11:59 p.m., local time, on their expiration date.

18. Which students qualify for accommodations?

Accommodations on WIDA ACCESS assessments are only allowed for students with a disability as documented in an IEP or Section 504 Plan. Decisions around the assignment of accommodations are made by a student's IEP and ELL team. They should never be assigned unilaterally by an individual educator outside of the IEP process. For more information on the available accommodations, see the [WIDA Accessibility and Accommodations Manual](#).

19. What accommodations must be entered via WIDA AMS prior to the student beginning the test?

Manual Control of Item Audio (MC), Repeat Item Audio (RA), and Extended Speaking Time Response Time (ES) must be assigned to applicable students via WIDA AMS before testing. For a complete list of permissible accommodations, review the [WIDA Accessibility and Accommodations Manual](#).

20. If a student has a paper-based accommodation listed on their IEP or Section 504 Plan, do they participate in WIDA ACCESS Online testing?

No, students with a paper-based accommodation listed on their IEP or Section 504 Plan will participate in WIDA ACCESS Paper testing.

21. If a student has an in-person human reader listed on their IEP or Section 504 Plan, do they participate in WIDA ACCESS Online testing?

No, students with an in-person human reader accommodation listed on their IEP or Section 504 Plan will participate in WIDA ACCESS Paper testing. A special order is required to receive the In-Person Human Reader Test Administrator Script. The District Assessment Coordinator must submit requests for the accommodated script to the Bureau of K-12 Student Assessment.

22. If a student has a significant cognitive disability, do they participate in WIDA ACCESS Online testing?

No, students with the most significant cognitive disability will participate in WIDA Alternate ACCESS testing.

23. Will students in kindergarten participate in WIDA ACCESS Online testing?

No, kindergarteners will participate in WIDA ACCESS for Kindergarten testing.

24. Will grades 1–12 students receive a test ticket to complete WIDA ACCESS Online testing?

Yes, a test ticket is provided for each student for each domain. A total of four tickets per student is required to complete WIDA ACCESS Online testing. It is recommended to color-code test tickets by domain (e.g., a yellow test ticket for Listening). It is also recommended to have a documented procedure on how to pass out the test tickets and confirm the identity of the student being tested. For example, have the student write their full name on the back of the test ticket and compare it to the front of the test ticket.

25. Who can administer WIDA ACCESS assessments?

For the WIDA ACCESS administration, districts may continue to utilize Test Administrators who include the following:

- State-level certified educators
- District-level certified educators
- School personnel (including temporary certifications for new teachers and certified substitute teachers)
- Paraprofessionals articulate in English

NOTE: Test Administrators must not administer the WIDA ACCESS suite of assessments to their family members. Students who are related to their assigned test administrator must be reassigned to an alternate test administrator. In addition, a student’s parent/guardian should not be present in that student’s testing room.

26. What is the appropriate number of students during a group administration of WIDA ACCESS Online?

WIDA recommends not including more than 15 students in a single group testing session (i.e., Listening, Reading, and Writing). The number of students administered to in a group-testing session can be increased by adding additional proctors. The Speaking section can be administered to no more than five students. The number of students is dependent on the grade level, the location where the test is being administered, and the number of administrators monitoring the students. There must be sufficient space (at least three feet) between students to discourage cheating. The [State-Specific Directions](#) provides Florida’s policies and procedures for the WIDA ACCESS suite of assessments.

27. What is the WIDA ACCESS Paper Audio permission?

The WIDA ACCESS Paper Audio permission is only applicable to WIDA ACCESS Paper testing. The Media Player permissions can be assigned to user accounts by the district assessment coordinator to stream the audio tracks from the Listening/Speaking domains via WIDA AMS. It should only be assigned when playing the Listening/Speaking CD is not an option and promptly removed when testing is completed. The permission will automatically be removed from all WIDA AMS users at the end of the testing window.

28. When can District Assessment Coordinators order additional materials?

The additional materials order window is open from January 6, 2026, through March 6, 2026. The District Assessment Coordinator can place up to three supplemental material orders via WIDA AMS after the district and school overage are depleted. Contact the Florida Department of Education to order WIDA ACCESS Paper Grades 1–12 Human Reader Accommodation Scripts and WIDA ACCESS for Kindergarten Low Vision Accommodation Script. **Note:** WIDA ACCESS Online Grades 4–12 Writing Booklets cannot be ordered. If a student requires a writing booklet, the student must participate in WIDA ACCESS Paper testing.

29. When should schools return materials to the district office?

District Assessment Coordinators should identify a date by which test materials are to be returned to the district office to ensure ALL SECURE TEST MATERIALS ARE RETURNED to DRC by Friday, March 20, 2026. Contact your District Assessment Coordinator to determine the process to return secure materials.

30. How should schools package and return the WIDA ACCESS materials?

Schools should use the yellow boxes from the original shipment. All materials (used and unused, test administrator scripts, and test books) can be placed in one box. No special sorting is required for WIDA ACCESS Online, WIDA ACCESS Paper, WIDA ACCESS for Kindergarten, or WIDA Alternate ACCESS. School Assessment Coordinators should return the original signed 2026 Test Administration and Security Agreement(s), 2026 Test Administrator Prohibited Activities Agreement(s), and the 2026 WIDA Security Log(s) to the District Assessment Coordinator. The [State-Specific Directions](#) provides Florida’s forms and agreements for the WIDA ACCESS suite of assessments. For additional return instructions, review the [WIDA ACCESS District and School Test Coordinator Manual](#).

31. Is there a webinar that assessment coordinators can watch to learn more about test coordination in Florida?

Yes, view the [Florida WIDA ACCESS Online for Test Coordinators](#) recording posted to the WIDA Secure Portal>Webinars page at [Webinars | WIDA Secure Portal](#).

Test Administration

1. Is there a WIDA ACCESS Checklist for Florida Test Administrators?

Yes, the WIDA ACCESS Checklist for Florida can be viewed at [WIDA ACCESS Checklist](#). The state checklist is a guide for personnel involved in administering WIDA ACCESS and includes unique steps related to Kindergarten and Alternate ACCESS assessments. The checklist highlights all tasks that need to be completed before, during, and after testing within a school or district and indicates who typically completes those tasks in your state.

2. What manual should be reviewed by the Test Administrator?

Test Administrators should review the WIDA ACCESS Test Administrator Manual and the WIDA Accessibility and Accommodations Manual. In addition, the WIDA Test Administrator Essentials resource should be reviewed. All manuals and resources are housed in the WIDA Secure Portal>Resources.

3. Where can I locate state policies for the WIDA ACCESS suite of assessments?

Review the [State-Specific Directions](#) for Florida's policies and procedures for the WIDA ACCESS suite of assessments.

4. What are the Test Administrator training requirements?

Test Administrators must take the training module quizzes and receive a passing score to administer the assessments. Log in to the WIDA Secure Portal to access training courses and quizzes.

- i. WIDA ACCESS Online and WIDA ACCESS Paper Test Administrators with training certificates obtained prior to September 1, 2025, **must** recertify to administer the test during the Spring 2026 administration.
- ii. WIDA ACCESS for Kindergarten Test Administrators with training certificates prior to September 29, 2025, **must** recertify to administer the test during the Spring 2026 administration.
- iii. WIDA ACCESS Paper Braille and WIDA Alternate ACCESS Test Administrators with training certificates obtained prior to September 1, 2024, **must** recertify to administer the test during the Spring 2026 administration.

5. Who participates in WIDA ACCESS testing?

All students enrolled in the district (grades K–12) and classified ELL, with a code of "LY" on January 12, 2026, must be administered one of the following English language proficiency assessments:

- WIDA ACCESS
- WIDA Alternate ACCESS
- WIDA ACCESS for Kindergarten

6. Are students who participate in the Florida Standards Alternate Assessment (FSAA) exempt from taking WIDA Alternate ACCESS?

According to Rule 6A-1.0943, unless an extraordinary exemption is granted by the Commissioner of Education, ELL students who participate in the Florida Standards Alternate Assessment (FSAA) are not exempt from participating in each test section (Listening, Speaking, Reading, and Writing) during the WIDA Alternate ACCESS administration.

7. Are seating charts mandatory?

Discuss your district's assessment procedures with the District Assessment Coordinator to determine whether your district requires seating charts.

8. Can WIDA ACCESS Online domains be administered in any order?

No, students in grades 1–12 must take Listening and Reading before completing Speaking and Writing.

9. What is the Tier Placement Report?

The Tier Placement Report is generated in WIDA AMS after the student completes the Listening and Reading domains and indicates which tiered form the student should take for Speaking (Pre-A, A, or B/C) and Writing (A or B/C).

10. Can students use a Planning Sheet for the Speaking domain?

No, students should not use a Planning Sheet to craft responses to Speaking items. A Planning Sheet can be used for the Writing domain. Scratch paper is not permitted.

11. How is the Writing domain administered to grades 1–3 students?

All students in grades 1–3 default to handwriting responses in the Writing Student Response Booklet as determined by the Tier Placement Report, which is generated within WIDA AMS after the student completes the Listening and Reading domains. Do not apply a Pre-ID label to the Writing Student Response Booklet until the Tier Placement Report is generated. Students in grades 4–12 default to completing Writing responses via the online testing platform.

12. If a student experiences anxiety, would they be allowed to switch modes (from online to paper handwriting)?

No, only students with an active IEP or Section 504 Plan who require paper-based testing can change testing modes for WIDA ACCESS. All other students may handwrite responses on a Student Planning Sheet and then type them in the platform. It is important for students to complete the test demo to determine whether any concerns may arise during online testing.

13. Can students go back into the Listening domain after completing a test item?

No, students cannot go back to test items already answered.

14. How many students can be group-administered WIDA ACCESS Online Speaking?

No more than five students can be group-administered WIDA ACCESS Online.

15. Can students re-record their Speaking response during the test?

No, students have one opportunity to record responses to the Speaking domain.

16. If a student is unable to participate in the Listening domain due to a disability, how can a Tier Placement Report be generated?

The district will want to *end incomplete* the Listening domain. Refer to the knowledge article under My Applications>DRC Customer Service>WIDA AMS Knowledge Articles>Test Management>What is end incomplete? How do I end incomplete a domain?

17. Is text-to-speech an available accommodation for WIDA ACCESS Online?

No, text-to-speech is not a permissible accommodation for WIDA ACCESS Online. Students who have text-to-speech as an accommodation must participate in WIDA ACCESS Paper testing. For a complete list of permissible accommodations, review the [WIDA Accessibility and Accommodations Manual](#).

18. Are there other webinars available to learn more about WIDA ACCESS suite of assessments?

There is a series of [Florida-specific webinars](#) in addition to the standard WIDA webinars offered through the WIDA Secure Portal>Webinars.

19. Can I rephrase WIDA ACCESS directions (K-12), and if yes, in what way, and is it in English only or in a student's home language?

Yes. Translated scripts for WIDA ACCESS Online are posted to the WIDA Secure Portal>Resources. It is a district decision to permit and/or provide additional translations.

20. Is there a facilitated webinar that Test Administrators can attend to learn more about WIDA ACCESS Online test administration in Florida?

Yes, registration is open to attend a live webinar on WIDA ACCESS Online for Test Administrators. Visit [Florida's WIDA Workshops](#) to learn more.



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