## ACCESS Testing Window 2024

### ACCESS for ELLs Testing Window Dates and Deadlines 2023-2024

<table>
<thead>
<tr>
<th>Testing Specifics</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pre-Testing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WIDA AMS Test Setup</td>
<td>11/30/2023</td>
<td>3/1/2024*</td>
</tr>
<tr>
<td>Schools Receive Test Materials</td>
<td>1/3/2024</td>
<td>1/3/2024</td>
</tr>
<tr>
<td><strong>Test Window</strong></td>
<td>1/4/2024</td>
<td>2/16/2024</td>
</tr>
<tr>
<td>Additional Test Materials Ordering (in WIDA AMS)</td>
<td>1/3/2024</td>
<td>2/9/2024</td>
</tr>
<tr>
<td>Deadline for Scheduling UPS Pickup of Materials</td>
<td>2/19/2024**</td>
<td>2/19/2024**</td>
</tr>
<tr>
<td>Deadline for Shipping Materials to DRC</td>
<td>2/20/2024**</td>
<td>2/20/2024**</td>
</tr>
<tr>
<td>Pre-Reporting Data Validation (in WIDA AMS)</td>
<td>3/25/2024</td>
<td>4/1/2024</td>
</tr>
<tr>
<td><strong>Post-Testing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reports and Data Files Available (in WIDA AMS)</td>
<td>4/26/2024</td>
<td>4/26/2024</td>
</tr>
<tr>
<td>Reports Arrive in Schools (printed)</td>
<td>5/15/2024</td>
<td>5/15/2024</td>
</tr>
<tr>
<td>Post-Reporting Data Validation (in WIDA AMS)</td>
<td>5/15/2024</td>
<td>5/23/2024</td>
</tr>
<tr>
<td>Updated Data Posted (in WIDA AMS)</td>
<td>6/7/2024</td>
<td>6/7/2024</td>
</tr>
<tr>
<td>Alternate ACCESS Reports and Data Files Available (in WIDA AMS)</td>
<td>9/16/2024</td>
<td>9/16/2024</td>
</tr>
<tr>
<td>Alternate ACCESS Reports Arrive in Schools (printed)</td>
<td>10/7/2024</td>
<td>10/7/2024</td>
</tr>
</tbody>
</table>

*Students must be placed in registrations prior to testing. Testing closes on February 16, 2024.*

**These dates occur during February break for most districts. Plan accordingly.

ELs new to MA who arrive on or before February 9 are required to be tested. If paper materials are needed, this is also the last day to order paper materials for them.

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Participation Requirements

• Students in K-12 must take ACCESS for ELLs (ACCESS) if they:
  o were reported as EL in the October 2023 SIMS, OR
  o arrived after October 2023 and will be reported as EL in the March 2024 SIMS
  o are new to MA and arrived on or before February 9, 2024.

• Students should be considered for WIDA Alternate ACCESS if they:
  o Are a student with the most significant cognitive disabilities, and
  o Meet the criteria found in the “Participation Guidelines: Which Students Should Take the WIDA Alternate ACCESS?” (to be updated this fall)

• Students whose parents have opted them out of EL services are required to take ACCESS or WIDA Alternate ACCESS until they meet exit criteria*

• Accommodations for ACCESS and WIDA Alternate ACCESS and should be listed in the student’s signed IEP
  o Accommodations may be different from those on MCAS
  o If the student is taking the WIDA Alternate ACCESS, this must also be listed in the IEP

*Exit criteria for ACCESS is 4.2 overall and 3.9 literacy. WIDA Alternate ACCESS exit criteria have not yet been established.
Modes of Testing

• Online (grades 1-12) – students are expected to test online
  o Grades 1-3 writing is administered on paper, but considered an online test
• Paper-based testing (grades 1-12) is available for:
  o Students with paper-based testing written in their IEP
  o First-year ELs who are unfamiliar with online testing or use of computers
• Kindergarten is paper-based, administered 1:1, locally scored
• WIDA Alternate ACCESS is paper-based, administered 1:1, locally scored
  o Only for students with the most significant cognitive disabilities
  o Must be written in the IEP
  o Available for grades K-12
## Accommodations Available in Massachusetts

<table>
<thead>
<tr>
<th>ACCESS Accommodation and code</th>
<th>Online</th>
<th>Paper</th>
<th>Kindergarten</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extended Speaking Test Response Time (ES)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-person Human Reader (IR)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repeat In-person Human Reader (RP)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interpreter Signs Directions in ASL (SD)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Manual Control of Item Audio (MC)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repeat Item Audio (RA)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scribe (SR)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Recording Device and Transcription (RD)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Test Administered in a Non-school Setting (NS)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Word Processor or Similar Keyboarding Device (WD)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Large Print (LP)</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Braille (BR)</td>
<td></td>
<td>X</td>
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</tbody>
</table>
WIDA Website

- Public resources and information
- ELD Standards Framework
- Can Do Descriptors
- Score calculators
- Log-in to WIDA Secure Portal
  - Trainings and webinars
- Link to state pages

https://wida.wisc.edu
WIDA Secure Portal

https://portal.wida.us/home

- Test administration trainings
- WIDA/DRC webinars
- Manuals and guides
- Parent resources
- Certifications
MA State Page on the WIDA Website

https://wida.wisc.edu/memberships/consortium/ma
DRC Insight (WIDA AMS)

- Student Management and Test Session/Registration
- Additional Materials Ordering
- Add Student to AMS or Remove from Registration
- Initial Score Reports
- Data Validation
- Knowledge Articles & Chat - DRC Support Features

https://wida-ams.us
DESE ACCESS Web Page

ACCESS for ELLs

Test Results (aggregate)

Manuals
Guides
Policies
Service Now

EL Assessment Updates

Massachusetts Department of Elementary and Secondary Education

https://www.doe.mass.edu/mcas/access/
Aggregate ACCESS Results on the DESE ACCESS Web Page

Massachusetts Comprehensive Assessment System

ACCESS for ELLs Results


2022 Results

- 2022 Reporting Element 4: State, Title III Districts, and Consortia
- 2022 ACCESS for ELLs Results by District
- 2022 ACCESS for ELLs Results by School

2022 Interpretive Materials

- ACCESS for ELLs Interpretive Guide for Score Reports
- Alternate ACCESS for ELLs Interpretive Guide for Score Reports

If you have questions on these resources, or wish to obtain a copy of your
• **Reporting Element 1** – # and % making progress, disaggregated for EL SWD

• **Reporting Element 2** – # and % attaining proficiency (i.e., meeting exit criteria – Level 4.2 overall and 3.9 literacy)

• **Reporting Element 3** – # and % exited based on attaining proficiency

• **Reporting Element 4** – # and % FELs meeting or exceeding expectations on MCAS ELA, Math, and STE, disaggregated for FEL SWD

• **Reporting Element 5** – # and % not-yet-proficient after six years

*Guide to Understanding the Title III Reporting Elements for English Learners in Massachusetts for 2017 and Beyond* available on DESE ACCESS webpage: [https://www.doe.mass.edu/mcas/access/](https://www.doe.mass.edu/mcas/access/)
2023 ACCESS Individual Student Results in DESE Security Portal
DropBox and Edwin

• Round 1 — *without* Student Growth Percentile on ACCESS (SGPA), progress indicator, attainment, or 2024 targets
  • DropBox in late June and in Edwin in early July.

• Round 2 — *with* Student Growth Percentile on ACCESS (SGPA), progress indicator, attainment, 2024 targets
  • DropBox in late July and in Edwin in early August

Additional information regarding ACCESS for ELLs reporting can be found on the Massachusetts state page of the WIDA website under Manuals, Guides and Workshops in the ACCESS for ELLs Reporting Workshop — May 2023 PowerPoint presentation.
Trainings and Workshops for Test Coordinators and Test Administrators

DESE training and workshop PowerPoints are found on the MA State page of the WIDA website.


ACCESS for ELLs Reporting Workshop – May 2023

ACCESS for ELLs Data Validation Workshop – March 2023

More

WIDA and DRC trainings and workshops are found in the WIDA Secure Portal.

Test Administration Trainings and Certifications (Assessment Training)
How to navigate WIDA AMS/DRC Insight, manage test materials, conduct data validation, etc. (Webinars)

Registration information for DESE trainings and workshops will be announced in EL Assessment Updates.

Registration for WIDA and DRC trainings are available in the WIDA Secure Portal.
Training and Certification for Administering ACCESS Tests

- Training and certification is required every two years in Massachusetts.
- The following ACCESS for ELLs training courses will be unavailable through August 31, 2023*:
  - Online ACCESS for ELLs: Administration
  - Paper ACCESS for ELLs: Administration
  - Alternate ACCESS for ELLs: Administration and Scoring
- Everyone who will administer the WIDA Alternate ACCESS in 2024 will need to take the “Alternate ACCESS for ELLs: Administration and Scoring” training course and certification quizzes prior to administering the new WIDA Alternate ACCESS tests.

*If you took the “Online ACCESS for ELLs: Administration” or “Paper ACCESS for ELLs: Administration” trainings above last year and certified, you do not need to recertify in 2024. You should review the training courses, however, to become familiar with technical enhancements to WIDA AMS and DRC INSIGHT.
To Do

1. Update roles in School and District Profiles
2. Ensure students’ EL status in October SIMS is correct
3. Check with ACCESS for ELLs Test Coordinators to ensure test administrators are trained and certified
4. Review the Checklists from the MA state page of the WIDA website (2024 checklists coming in September)
5. Watch for EL Assessment Updates for information and DESE webinar registrations throughout the year
6. Bookmark the **MA state page of the WIDA website** for testing schedule and resources
ACCESS for ELLs: Directing Your Questions

• **MA Department of Elementary and Secondary Education (DESE)** [access@mass.gov](mailto:access@mass.gov) 781-338-3625
  o Policies and program management, preparation for test administration – [DESE ACCESS web page](mailto:access@mass.gov?subject=MA%20Department%20of%20Elementary%20and%20Secondary%20Education%20(DESE)&body=Policies%20and%20program%20management%2C%20preparation%20for%20test%20administration)  

• **WIDA** [help@wida.us](mailto:help@wida.us) 866-276-7735
  o Standards, training, and test development - [WIDA Secure Portal](http://wida.us)
  o MA specific information- [MA State page of the WIDA website](http://wida.us/ma)

• **Data Recognition Corporation (DRC)**
  [WIDA@DataRecognitionCorp.com](mailto:WIDA@DataRecognitionCorp.com) 855-787-9615
  o Technology, ordering additional test materials, shipping test materials, testing, scoring, reporting) - [DRC Insight/WIDA AMS](http://wida.us/drc)
Contact Information

Melanie Manares
781-338-3573
melanie.manares@mass.gov

Student Assessment Services
781-338-3625
access@mass.gov