

Administering WIDA ACCESS

- Test security
- Sample items, demos, and practice tests
- Speaking test
- Writing test
- Student testing tickets
- Test status and monitoring
- Paper-based test administration
- Materials return
- DESE Online forms

Test Security

- Online tests
 - Seat students so they cannot see other computer screens (distance, barriers, staggered seating)
 - Collect test tickets after student logs in. Securely destroy test tickets after student finishes testing.
 - Ensure students are not accessing electronic devices and they are doing their own work.
- Paper tests
 - Test administrators may view test materials up to 24 hours prior to testing, with principal supervision and in a secure location
 - Store test materials in a secure location when not in use
 - Do not transfer materials between sites
 - Do not leave materials unattended
- Return secure materials to DRC by March 3, 2026. See the [WIDA ACCESS Paper Checklist 2025-2026](#) for more information.

Sample Items, Demos and Practice Tests

To ensure students are familiar with the test before administration, and for test administrators to review how the test items are presented:

- [ACCESS and WIDA Screener Sample Items and Test Demo](#)
- [ACCESS and WIDA Screener Test Demos](#)
- [WIDA Alternate ACCESS Sample Items](#)
- [Braille Sample Item Materials](#)
- [ACCESS Paper Practice Items](#)
- [ACCESS Online Sample Items, Test Demo, and Test Practice](#)

Order of Test Administration

Online

- Listening, then Reading, then Writing and Speaking in either order.
- Student performance on Listening and Reading determines tier placement for Speaking and Writing.
- Speaking is administered in groups of 3-5 students (scored by DRC).

Paper

- Listening and Reading are group-administered
- May administer both together in one session or as separate sessions.
- Writing is group-administered
- Speaking is administered individually (scored by test administrator)

Estimated Administration Times

- Tests are untimed – students work at their own pace
 - Listening – approximately 40 minutes
 - Reading – approximately 45 minutes
 - Speaking – approximately 35 minutes
 - Writing – approximately 65 minutes*
- These are guidelines for scheduling purposes only. Younger or less proficient students generally do not take as long as older or more proficient students.
- Allow sufficient time in the day for students to complete the domains they began (cannot continue the following day due to insufficient scheduling time).

*Writing times for Grade 1 Tier A is approximately 35 minutes. Grades 2-12 Tier A writing tests are approximately 45-65 minutes. Tier B/C tests generally take longer than Tier A tests, and for all grades is approximately 60-65 minutes.

About the Speaking Test

- Online speaking tasks are presented at proficiency levels 1, 3 and 5.
- Tier placement is based on the results of the listening and reading tests.
- The length of response time depends on the task, grade level, and student's proficiency level.
- During scoring, students will not be penalized for running out of time and/or not completing a sentence or thought.
- Student responses should be clearly delivered and include relevant word choices focused on the task.
- See [WIDA Speaking Scoring Rubric Grades 1-12](#) for response characteristics at each score point.

Sample Speaking Test Items and Scoring Tools

- Sample items provide opportunity to practice speaking into the microphone.
- *Interpretive Guide for Score Reports* provides information to test administrators about how scores are reported.
- Refer to WIDA Speaking Rubric Grades 1–12 to understand scores earned on ACCESS Online and Paper, analyze performance in class, and plan instruction.
- Refer to WIDA Speaking Scoring Scale Grades 1–12 to score Screener and Braille.

Preparing to Administer the Speaking Test

- Ensure there is enough space to minimize distractions and allow for privacy.
- WIDA suggests no more than five students per administrator. Students at lower proficiency levels may need individual testing.
- Encourage students to speak loudly and clearly into the microphone and to let test administrator know right away if there is a problem. Watch the spectrum analyzer to ensure voice is being recorded sufficiently.
- Scratch paper can be used but cannot contain full responses.
- Practice before testing using the sample questions and practice items. Practice using longer, more complex sentences.
- Do not press Stop until finished. The student cannot go back or return to the test once stopped.

Online Writing Test

- Students in Grades 4-12 will keyboard their Writing responses. Handwriting booklets may be ordered for students who:
 - have a need for handwriting booklet written in their IEP
 - are first-year EL and unable to keyboard Writing responses
- If a handwriting booklet is needed:
 - Order necessary materials during the Additional Test Materials Ordering window in AMS (January 5-February 20)
 - Remove student from Online Writing registration, place in Handwriting Writing registration *before* printing test ticket

Grade Levels and Tiers	Writing Test Format	Writing Response Mode
Grades 1-3 All Tiers	Online	Paper response booklet.
Grades 4-12 All Tiers	Online	• Keyboarding is the default • Handwriting booklet/registration available as accommodation if in IEP or first-year EL unable to take keyboarded writing test.

Writing Tiers for ACCESS Online

- A Tier Placement Report must be generated for students using a handwriting booklet
 - See the Knowledge Article [How Do I Export a Tier Placement?](#) in WIDA AMS
 - Tier placement is automatically generated for keyboarded sessions
- After Listening and Reading are complete, run the Tier Placement Report to determine which booklet (Tier A or B/C) the student needs
- Grades 1-3 writing tests are administered in separate test sessions by grade cluster and tier (E.g., Grade 1 Tier A, Grade 1 Tier B/C, Grades 2-3 Tier A, Grades 2-3 Tier B/C).

Student Test Tickets

- Show student's name, DOB, registration name, SASID, accommodations, username and password
- Printed by Test Coordinator or Test Administrator prior to testing
- Are collected after the student logs in and securely destroyed after testing
- **Students should verify that they have their own test ticket prior to logging in to the test.**

If a handwriting booklet is needed, the test registration shown will be "Writing HW". Prompts will appear on the screen, student will write responses in a booklet.

WS ACCESS - 2025-2026 Online Test Ticket
Listening Gr 9-12

First Name: Patrick
Last Name: Killeen
Date of Birth: 03-06-2010

Registration Name: Generic Grade 09
State Student ID: 1234588888
Accommodation(s): MC, RA

Username: pkilleen1
Password: 671178

This student will be eligible for manual control of item audio and to have item audio repeated.

Print Test Tickets

- My Applications>Test Management
- Confirm or enter site criteria. Save
- Confirm Registration Window
- Select View Registration(s)
- Enter filter criteria or leave blank to print multiple registrations
- Select checkbox next to registration.
- Print All Tickets

The screenshot shows the 'TEST MANAGEMENT' interface with the 'View Registration(s)' tab selected. Callouts highlight the following elements:

- Test Management**: Points to the top navigation bar.
- Site Criteria**: Points to the 'Drc Use Only - Ott Sample School' dropdown.
- View Registration(s)**: Points to the selected tab.
- Registration window**: Points to the 'Registration Window: WT ACCESS fo...' dropdown.
- Filter criteria**: Points to the 'Clear All Filters' button and the filter input fields for 'State Student ID' and 'Student Name'.
- Print All Tickets**: Points to the 'Print All Tickets' button in the top right.
- Select checkbox(es)**: Points to the checkbox next to the 'Generic Grade 1' registration row.

REGISTRATION NAME ↑	ASSESSMENTS ↕	DOMAIN ↕	STATUS ↕	PARTICIPANTS ↕	ASSE
☒ Generic Grade 1	Listening Gr 1	Listening	Completed	1	11-18-2023
☒ Generic Grade 1	Speaking Gr 1	Speaking	Not Started	1	11-18-2023
☐ Generic Grade 1	Reading Gr 1	Reading	Completed	1	11-18-2023
☐ Generic Grade 2	Listening Gr 2-3	Listening	Not Started	1	11-18-2023

See Knowledge Article “How do I print test ticket?...” or click the online help icon

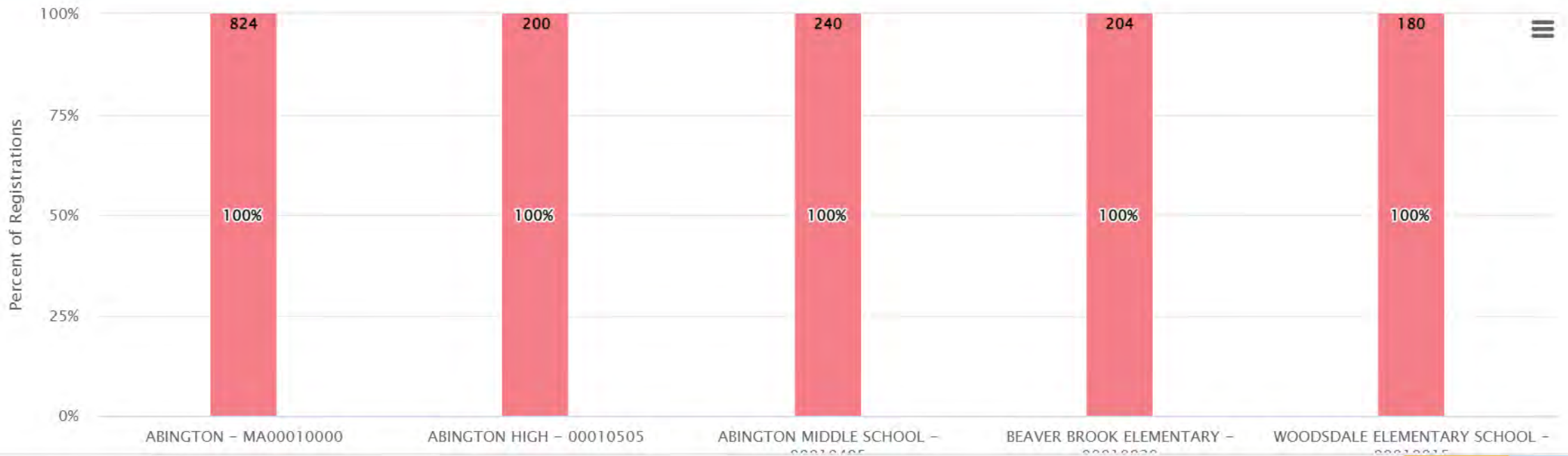


WIDA AMS: Test Status Dashboard

- View daily and weekly online test status by school
- Shows number and percent Not Started, In Progress, and Complete.

Registration Status by Percent

This view displays the test status percentage for Not Started, In Progress, and Completed tests. Hovering over the bars will also show test counts. Clicking anywhere on the bars will allow state and district users to drill down to a school level.



WIDA AMS: Student Status

View an individual online student test status with start/end time and number of log-ins. Refreshes every 15 minutes.

Student Status

The Student Status report displays all students in a registration, regardless of whether they have started the test session or not. It shows the test status for each student, including start and submit times, the ticket status, assigned accommodations, and excessive logins.

										Search...
Date of Birth	Test Status	Do Not Score	Accommodations	Time Span (minutes)	Test Started Date/Time	Test Ended Date/Time	Total Excessive Logins per Student/Domain			
4/2018	Not Started						0			
4/2018	Not Started						0			

Optional Test Monitoring Application

- Must be activated in AMS by a Test Coordinator for a test registration; students are monitored by Test Administrator
- Students enter a monitoring code after logging in to the test
- Test Monitoring Dashboard shows:
 - Whether student has logged in
 - Which screen or question a student is working on out of total possible
 - Progress toward completion of the test
 - Whether the student submitted the test when finished (or just exited the test)
- Test Administrator can pause the test for one or all students
- See Knowledge Article: [What is Test Monitoring? How do I enable...](#)

Optional Test Monitoring Application

- **My Applications>Test Management**
- Confirm/enter **Site Criteria. Save.**
- Confirm/enter **Registration Window.**
- Select **View Registration(s)** tab.
- Enter search criteria for the registration needed.
- Select the checkbox of the registration to be Test Monitored.
- Click **Update Test Monitoring.**
- From **Test Monitoring** window, select None or Required.
- **Save.**

If Test Monitoring is activated for a Test Registration, it applies to all students in the Test Registration. Notify all Test Administrators if Test Monitoring is to be used.

The screenshot shows the 'DRC INSIGHT WIDA TEST MANAGEMENT' interface. The 'View Registration(s)' tab is active. The table displays the following data:

REGISTRATION NAME	ASSESSMENTS	DOMAIN	STATUS	PARTICIPANTS	ASSESSMENT WINDOW
☒ Generic Grade 1	Listening Gr 1	Listening	Completed	1	11-18-2023
☒ Generic Grade 1	Speaking Gr 1	Speaking	Not Started	1	11-18-2023
☐ Generic Grade 1			Completed	1	11-18-2023
☐ Generic Grade 1			Not Started	1	11-18-2023

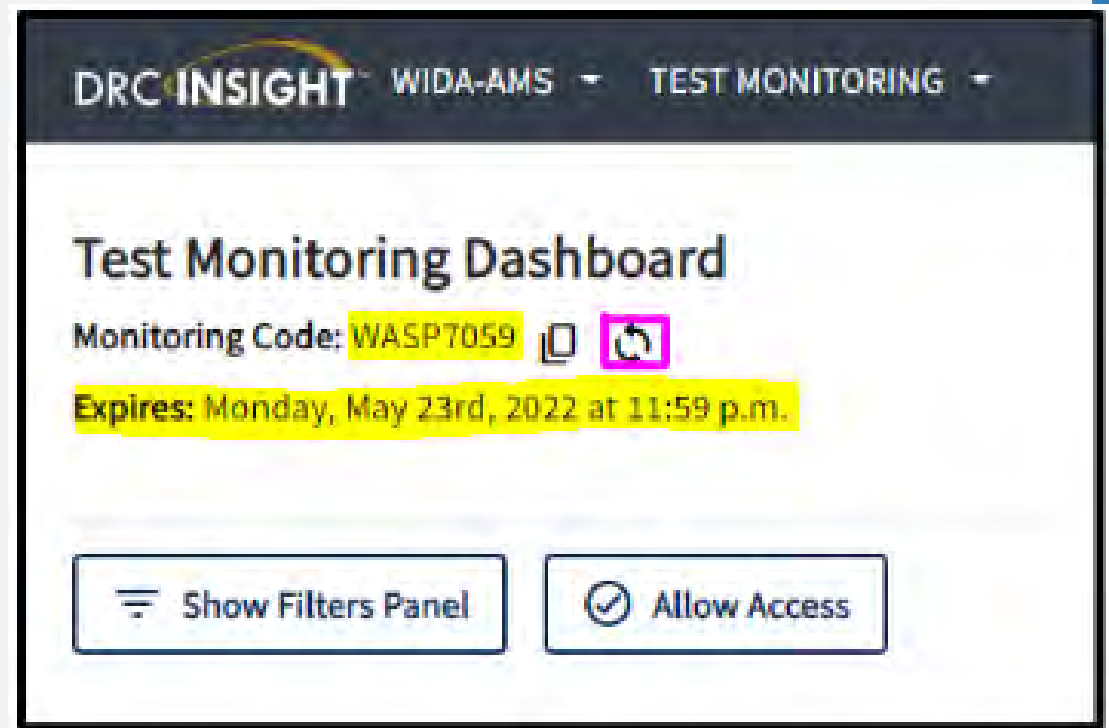
The 'Test Monitoring' modal window is open, showing a dropdown menu with the following options:

- None
- None
- Required

Optional Test Monitoring Application

- To get a code, go to **My Applications>Test Monitoring**. Active codes are displayed along with the expiration date.
- To generate a new code, click the **Generate New Monitor Code** icon and select an expiration date (up to five days out). Click **Generate**. Existing code will be removed from the dashboard. Students using the old code may continue testing but will not be visible in the dashboard.

The Test Monitoring Application does not replace the need to be vigilant, walk around the room, and actively monitor students.



Test Security - Monitoring

- **Ensure that students do not have access to electronic devices such as cell phones, smart watches, tablets, ear buds, Bluetooth enabled devices, computers or other electronic devices other than the one they are testing on. Use of such devices during testing may result in an item or test invalidation.**
- Student use of cell phones for monitoring medical conditions is allowed with supervision (see the [Massachusetts WIDA ACCESS Test Administration Manual 2025-2026](#)).
- Monitor use of scratch paper to ensure that complete responses are not written down to be placed into the Speaking or Writing test.
- Active monitoring includes moving around the room where the student is testing to ensure test items are secure and that students are engaged with the test and doing their own work.
- Students should not be tested in common areas such as hallways or offices where distractions may occur.

Paper-based ACCESS: General Information

- Grades and grade clusters:
 - 1, 2-3, 4-5, 6-8, 9-12 (including large print and braille) **Grade spans now match ACCESS Online**
 - Kindergarten
 - Alternate K-2, 3-5, 6-8, 9-12
- Listening and Speaking
 - Test Administrators will play pre-recorded prompts on a CD.
 - Listening and Speaking test audio are on the same CD.
 - **Audio streaming is available from January 5 – February 27 as an option to using a CD for Listening and Speaking ACCESS Paper. *NEW***
 - Speaking test has two tiers (A and B/C).
 - Speaking is individually administered with pre-recorded prompts (streamed or CD).
 - Test administrators score Speaking responses (must be trained and certified for grade levels administered)
- Schedule group-administered tests by tier and grade cluster.
- Paper-based Speaking, Kindergarten, and Alternate are administered individually.

Paper-based Scheduling Considerations

- Determine the number of test administrators needed for each test and test location, including providing accommodations.
- Schedule according to time estimated for each test.
- Plan make-up sessions in case of inclement weather or absence.
- Domains must be completed in a single session, on a single day.
- Ensure all necessary materials are available (including for accommodations) prior to beginning the test.
 - Correct booklet tiers
 - Human reader script (if needed)
 - CD player
 - Etc.

Paper-based Tier Selection

There are two tiers for each of the four domains.

- Tier A is appropriate for ELs who
 - are first-year ELs without previous instruction in English
 - receive literacy instruction in their native language ONLY
 - have English literacy proficiency of Level 1 – low Level 3
- Tier B/C is appropriate for ELs who
 - have social language proficiency and some but not extensive, academic language proficiency in English
 - have acquired some literacy in English and may be approaching grade-level literacy
 - have levels of English proficiency of mid Level 3 or higher.

Paper-based Materials Return

- Affix the correct label. Booklets without a label will not be scored.
 - Pre-ID label (white)
 - District/School label (yellow)
 - “Do Not Process” label (white with orange stripe)
- Complete demographic information in booklet
 - Do not write or erase information on labels
 - See the Massachusetts WIDA ACCESS Test Administration Manual 2025-2026 for which fields to complete
 - Ensure demographic information and Do Not Score codes are correct
 - **Bubble in circles completely with a #2 pencil ONLY**
- Return test materials when most students have completed testing so DRC can begin scoring (return remainder on or before March 3)
- Recommended: Use Security Checklist to track paper test booklets, including student name/SASID and security bar code

Important Bubbling Information

- X** No light pencil
- X** No pen or marker
- X** No incomplete fill

- ✓ **Number 2 pencil ONLY**
- ✓ **Completely fill in the bubble**
- ✓ **Dark circles**

Incorrect bubbling can and does result in missing scores and tests

READING							
If No Response or Correction on 3 CONSECUTIVE TASKS, stop the testing session.							
Task	Key		Correct Cue B	Correct Cue C	Incorrect	No Response	Not Administered
1	student "attends"		☐	☐	n/a	☐	n/a
2	ball		☐	☒	☐	☐	n/a
3	can		☐	☐	☐	☐	☐
4	hat		☐	☒	☐	☐	☐
5	3		☐	☐	☐	☐	☐
6	girl writing		☐	☒	☐	☐	☐
7	ground		☐	☐	☐	☐	☐
8	food		☐	☐	☐	☐	☐
9	10		☐	☐	☐	☐	☐

WIDA ACCESS for Kindergarten **NEW**

- Incorporates the 2020 WIDA ELD Standards
- No activity board, fewer cards, new storyline, new task types, revised scoring rubric for speaking and writing
- Low Vision script available (call DRC at 855-787-9615 to order)
- See [WIDA ACCESS in 2025-2026](#) under “Kindergarten ACCESS” for more
- All those administering the Kindergarten assessment this year must take the new training and pass certification quizzes

What has not changed

- Individually administered
- Paper test
- Adaptive format
- Scored by test administrator
- Must use a #2 pencil to fill in dark, complete ovals

WIDA Alternate ACCESS

- Students must meet all criteria for participation
- Must be listed in the student's IEP
- Accommodations must be in the IEP

About the test:

- Grade clusters K-2, 3-5, 6-8, 9-12
- Optional Individual Characteristics Questionnaire
- Administered individually
- No tiers
- Font size is considered “large print”
- Scored by Test Administrator
- Must use #2 pencil ONLY (dark, complete ovals)

Resources

- Participation Guidelines for WIDA Alternate ACCESS 2025-2026
- Preparing for Alternate ACCESS Testing
- Test Administrator Manual
- WIDA Accessibility and Accommodations Manual

Tips on Scoring Alternate ACCESS

- Only one bubble per task
 - If student does not respond correctly to Q1, Q2, and Q3 – fill **only** Approaches or No Response for that task.
- Filling more than one bubble per task results in the student not receiving a score – DRC cannot interpret which response is the one that should be scored.

Only fill in one oval per task.
If there is more than one scoring oval filled in, the task cannot be scored.

SPEAKING							
If No Response or Approaches on 3 CONSECUTIVE TASKS, stop the testing session. Fill in one bubble per task. Mark all tasks that were not administered Not Administered. As the student responds, transcribe the student's response verbatim in the box below the item.							
Task	Expect	Meets			Approaches	No Response	Not
		Q1	Q2	Q3			
1	Q1: Chunks of language or phrases (at least 2)	☐					
	Q2: Chunks of language or phrases (at least 2)		☒				
	Q3: At least 1 intentional sound or word			☐			
Transcription of student response (optional):							

Only fill in one oval per task. Here, the student met the task expectation after being read Question 2.

Tips on Scoring Alternate ACCESS

- Only one bubble per task
 - If the student does not respond correctly to Cue A, Cue B, and Cue C, fill **only** the Incorrect or No Response bubble
- Filling more than one bubble per task results in the student not receiving a score
- DRC cannot interpret which response is the one that should be scored.

Task	Key	Correct			Incorrect	No Response	Not Administered
		Cue A	Cue B	Cue C			
1	two pennies	☐	☒	☐	☐	☐	n/a
2	calculator	☐	☐	☐	☒	☐	n/a
3	glue	☐	☐	☐	☒	☐	n/a
4	computer	☐	☐	☒	☐	☐	☐
5	sunny day	☐	☐	☐	☒	☐	☐
6	test tube	☐	☐	☐	☒	☐	☐
7	sandals	☐	☐	☐	☒	☐	☐
8	road map	☐	☐	☐	☐	☐	☒
9	recycling bin	☐	☐	☐	☐	☐	☒
10	the desert	☐	☐	☐	☐	☐	☒

The student has received **only two** Incorrect scores in a row at this point, so testing continues.

The student has received **three** Incorrect scores in a row at this point, so testing ends.

Materials Return: March 3, 2026

Return to DRC

- All test booklets (used and unused, placed in plastic bags)
- All ACCESS paper test administrator scripts
- Kindergarten Low Vision Script
- ACCESS Online test administrator scripts for Grades 1 and 2-3
- Listening and Speaking test CDs
- All large print, Kindergarten, braille, and Alternate ACCESS test materials

Keep

- Packing list
- Security Checklist with student names/SASID written next to the security bar code for the booklet that student used. Keep in a secure place until scores are final, then securely destroy.

Securely Destroy

- District/School Test Coordinator Manual
- Test Administrator Manual
- Grades 4-12 Online Test Administrator Script
- School Box Range Sheet
- Unused booklet labels (Pre-ID and District/School)
- Scratch paper

Secure Materials Tracking Report

- WIDA AMS **My Applications>Reporting Services>Published Reports**. Apply filters and click “Display Reports”. Type “Secure Materials Tracking Report” in the Report Type secondary search field or check the box next to the report.
- Tracks all ACCESS materials with a security bar code that were sent to schools
- Updated daily beginning January 5 until after late returns have been processed by DRC
- If you associated which materials were returned for which student using the Secure Materials Checklist, you can verify receipt in SMTR.
- See Knowledge Article [“What is the Secure Materials Tracking Report?...”](#)
- The reports contain student information and are considered secure materials.

DESE Online Forms

- Used to report an irregularity in testing or to make requests:
 - Tier Override Ex: student tests online with SPD code in Listening or Reading
 - Test Regeneration Ex: TA ends test before student responds to items
 - Alternate Setting (ACCESS) Ex: student cannot be tested at school
 - Irregularity (ACCESS) (see next slide)
 - Test Discrepancy (scoring appeal or booklet search) (completed after testing window closes)
- Fill in the required information and any clarifying details in the description.
- Multiple students can be included in a single ticket if the issues are the same for all students. Include all demographic information for all students affected.
- Excel, Word, or .pdf files can be uploaded to most forms if needed.

ACCESS Testing Irregularities

- Report irregularities as soon as possible. Examples include:
 - Cell phone or other unauthorized device used during test administration.
 - Use of English language dictionary, bilingual dictionary, or thesaurus.
 - Interruption during the test that does not permit the student to complete testing on the same day.
 - Student took the test using another student's ticket. Pause the test(s), report immediately, and do not continue testing either student in any domain until DESE responds. Provide both student's complete demographic information in the form.
 - Student took the test with incorrect accommodations or without accommodations listed in the IEP/504 plan.
 - Student took the wrong test mode (i.e., took paper instead of online).
 - Other...if you are unsure, first call 781-338-3625.

Accessibility and Accommodations

- Universal tools
- Administrative considerations
- Accommodations
- Do Not Score codes
- What's new

Universal Tools: All Students

Online	Paper
Audio aids	Audio aids
Color contrast/alternative background and font color	
Color preference/colored plastic overlay	Colored plastic overlay
Highlighter	Highlighter, colored pencils or crayons (responses must be completed with a number 2 pencil)
Keyboard navigation	
Line guide	Tracking tool
Low-vision aids or magnification devices	Low-vision aids or magnification devices
Notepad tool	
Scratch paper	Scratch paper

Administrative Considerations: Any Student

At the principal's (or designee's) discretion:

- Frequent or additional supervised breaks
- Test in short segments
- Extended testing time (a domain must be completed on the same day as started)
- Adaptive or specialized equipment or furniture
- Alternative microphone
- Familiar test administrator
- Individual, small group, or alternative test setting
- Specific seating
- Read test aloud to self
- Verbal praise for on-task or appropriate behavior
- Verbally redirect student's attention to the test (English or Native Language)
- Monitor placement of responses in the test booklet or onscreen

ACCESS Accommodations: ELs with Disabilities

- Manual control of item audio (MC)
- Repeat item audio (RA)*
- Extended Speaking test response time (ES)

Must be selected in WIDA AMS before printing test tickets.

- In-person human reader (IR)
- Repeat in-person human reader (RP)
- Large print version of the test (LP)

Script required for Paper ACCESS – order from DRC Customer Service.

- Braille (BR)
- Scribe (SR)
- Word processor or similar keyboarding device used to respond to test items (WD)
- Student responds using a recording device, then played back and transcribed by the student (RD)
- Test administered by school personnel in non-school (alternate) test setting (NS)
- Interpreter signs test directions in ASL (SD)

Braille now available in all domains

- Low-vision script (LV)

Kindergarten only – order from DRC Customer Service

ACCESS and WIDA Alternate ACCESS Accommodations Policies

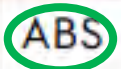
- Accommodations are available in grades K-12 (unless otherwise noted).
- Accommodations must be listed in the student's IEP or 504 plan.
- Not allowed:
 - Reading aloud test items on the Reading test
 - Translating test items, passages, and/or responses into a language other than English (directions may be translated if native language speaker is available)
 - Signing test items, passages, and/or responses (directions may be signed)
 - Use of bilingual word-to-word dictionaries
 - Responding to test questions in a language other than English

Do Not Score Codes

Do Not Score codes must be reviewed during **Pre-Reporting data validation** to ensure results are not accidentally suppressed and that reweighted scores are provided on the ISR.

DESE will place a file in DropBox for your review – **make corrections in AMS**

Post-reporting data validation will be done by DESE on May 20, 2026. If you notice errors in the results or with paper ISRs, fill out a Test Discrepancy report prior to May 20 so DESE can correct it for updated results reporting on June 9.

Code	Do Not Score Circumstance
 ABS	The student was absent and did not take a particular domain test.
 INV	A particular domain test was invalid according to state or district policy. For example, INV is only applied by the State practices. Consult your test coordinator before marking this code.
 DEC	The student declined to take or complete a particular domain test. ACCESS for ELLs is a requirement. DEC is not used in MA; use ABS instead Use this code only after several unsuccessful attempts to engage the student in the assessment.
 SPD	The student's IEP or 504 team has determined that the student should not participate in a particular domain test due to the student's special education needs. (If the decision is made after a student begins testing that the student should take Alternate ACCESS instead of ACCESS for ELLs, work with your test coordinator to determine next steps before recording any Do Not Score information.) See the MA WIDA ACCESS Test Administration Manual 2025-2026
Always indicate the affected domains when using a Do Not Score Code. L = Listening R = Reading W = Writing S = Speaking	

WIDA AMS: Do Not Score Codes

- All Applications>Test Management
- Confirm or enter site criteria. **Save.**
- Confirm or enter **Registration Window**
- Select the **Registered Students** tab and search for the student
- Click the vertical ellipses in the Action column for the student test
- Select **Do Not Score**, then ABS or SPD
- **Save**

The screenshot shows the WIDA AMS interface. At the top, there's a header with 'DRC INSIGHT WIDA TEST MANAGEMENT' and a user dropdown 'Drc Use Only - Sample School'. Below the header, there's a navigation bar with tabs: 'Registration Windows and Schedules', 'New Student', 'Create Registration', 'View Registration(s)', and 'Registered Students'. A search bar contains 'Sample'. Below the search bar, there's a table with columns: 'STUDENT NAME', 'ACTION', 'STATE STUDENT ID', 'ASSESSMENTS', 'ASSESSMENT NAME', 'ACCOMMODATIONS', and 'STATUS'. The table lists three students, all with 'Sample, Student' as the name. The first student has 'Listening Gr 4-5' as the assessment and 'Listening' as the assessment name. The second student has 'Reading Gr 4-5' as the assessment and 'Reading' as the assessment name. The third student has 'Speaking Gr 4-5' as the assessment and 'Speaking' as the assessment name. The 'ACTION' column for the first student is highlighted with a red box, and a dropdown menu is open, showing options: 'Regenerate Ticket', 'End Incomplete Test', 'Accommodations', and 'Do Not Score'. The 'Do Not Score' option is highlighted with a yellow box. To the right of the table, there's a 'Print Test Tickets' button. Below the table, there's a 'Do Not Score' modal window. It has a 'Select' dropdown menu with options: 'Absent (ABS)', 'invalidate (INV)', 'Declined (DEC)', and 'Deferred Special Education/504 (SPD)'. The 'Absent (ABS)' and 'Deferred Special Education/504 (SPD)' options are highlighted with a red box.

STUDENT NAME	ACTION	STATE STUDENT ID	ASSESSMENTS	ASSESSMENT NAME	ACCOMMODATIONS	STATUS
Sample, Student	⋮	123456789	Listening Gr 4-5	Listening		Processing
Sample, Student			Reading Gr 4-5	Reading		Processing
Sample, Student			Speaking Gr 4-5	Speaking		Processing

1 of 1 page

Do Not Score

Select

- Absent (ABS)
- invalidate (INV)
- Declined (DEC)
- Deferred Special Education/504 (SPD)

Data Validation and SPD Codes

- ★ **Schools will have only ONE data validation window this year.**
 - Pre-reporting data validation is March 30 – April 3, 2026.
 - DESE will place a file in DropBox with possible errors for you to fix in AMS
 - Be especially attentive to Do Not Score code SPD
- **Students with up to two SPD codes will have reweighted overall scores on the ISR.**
 - Scores are available in WIDA AMS on April 27
 - If there is a split record or incorrect SPD code, reweighted scores will not be correct
- **DESE will complete post-reporting data validation on May 20**
 - Updated results will be available in WIDA AMS on June 9, 2026.

Resources and Support

- Available resources
- Upcoming webinars
- What's new for next year
- Contact information

Available Resources

- DESE ACCESS Web page
 - Online forms
- MA State page of the WIDA Website
 - WIDA ACCESS checklists (Online and Paper)
 - Identification and Placement Guidance
 - Massachusetts WIDA ACCESS Test Administration Manual 2025-2026
 - DESE workshop and training slides
 - WIDA Accessibility and Accommodations Manual 2025-2026
- DRC Insight (WIDA AMS)
 - Knowledge Articles
- WIDA Secure Portal
 - Manuals, guides, technology resources and checklists, DRC webinars

Upcoming Webinars

- DESE provided WIDA ACCESS webinars
 - Dates and Registration links in upcoming [EL Assessment Updates](#)
 - Office Hours
 - Reporting and Benchmarks
 - Data Validation
 - DESE Webinar slides posted on the [MA State page of the WIDA website](#)
- WIDA and DRC provided webinars
 - Log in to the [WIDA Secure Portal](#) and click on Webinars tab. Both upcoming and recorded webinars are available.

Coming in 2027

ACCESS Standard Setting July 2026

- Educator panelists determine proficiency level scores and set cut scores for the new ACCESS Online and WIDA ACCESS for Kindergarten
- Based on new cut scores and proficiency level scores, DESE will review exit criteria to ensure they are at the right level



WIDA ACCESS™ Standard Setting

Email and Phone Support

MA Department of Elementary and Secondary Education (DESE)

781-338-3625 or access@mass.gov

- Policies and program management
- Preparation for test administration

WIDA Help Desk

1-866-276-7735 or help@wida.wisc.edu

- Personal accounts
- Standards
- Training materials and certification

DRC Help Desk

1-855-787-9615 or WIDA@datarecognitioncorp.com or **Live Chat Feature in WIDA AMS**

- WIDA AMS user accounts, session management, ordering additional materials
- Technology issues
- Test materials
- Reporting and results
- To access live chat, sign in to WIDA AMS, go to **My Applications > DRC Customer Service > Live Chat**

Thank you!



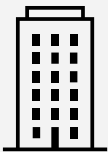
781-338-3625



www.doe.mass.edu/mcas/access



access@mass.gov



135 Santilli Highway, Everett, MA 02149