Dear Parent/Guardian,

We are writing to invite you to participate in an important survey called the Tell Us About Your Child Survey (TUAYCS). This survey is designed to help us better understand your child's language and communication needs, particularly if your child has an Individualized Education Program (IEP), has the most significant cognitive disabilities, and is learning English as an additional language.

**Purpose of the Survey**

The TUAYCS aims to gather information about your child's ability to communicate in both their home language(s) and English.

**What to Expect**

* The survey consists of eight questions about your child's language and communication abilities.
* It should take approximately 12-15 minutes to complete the survey.
* We will have a follow-up conversation with you after the survey.

**Next Steps**

1. A member of our education team will contact you to schedule a time to complete the survey.
2. The survey will be conducted in person, and we can provide an interpreter if needed.
3. After the survey, we'll have a discussion with you regarding the results and explain any next steps in the process.

Your participation in this survey is voluntary but highly valuable. Your insights as a parent/guardian are crucial in helping us provide the best possible educational experience for your child.

If you have any questions or concerns about the TUAYCS, please don't hesitate to contact [INSERT CONTACT NAME] at [INSERT CONTACT INFORMATION].

Thank you for your partnership in supporting your child's education.

Sincerely,

[YOUR NAME]

[YOUR TITLE]

[SCHOOL/DISTRICT NAME]